

**FLORIDA PTA COUNCIL BYLAWS
AFFIRMATION OF BYLAWS**

(PLEASE CHECK and FILL OUT ONLY ONE)

These bylaws were voted upon and approved at the general council meeting of the Escambia County Council PTA/PTSA on August 20, 2016 (Date).

These bylaws were reviewed on _____ (Date), and no changes were made. This was reported to the general council membership on _____ (Date).

Signed: [Signature]
(County Council President)

Michelle Salzman

Please Print Name
Signed: [Signature]
(County Council Secretary)

Debra Malsberger

Please Print Name

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- To raise the standards of home life.
 - To secure adequate laws for the care and protection of children and youth.
 - To bring into closer relation the home and the school, that parents and teachers may cooperate intelligently in the education of children and youth.
 - To develop between educators and the general public such united efforts as will secure for all children and youth the highest advantages in physical, mental, social and spiritual education.
- b. To unify and strengthen local PTAs/PTSAs comprising the council.
- c. To provide for the conference and cooperation of the local PTAs/PTSAs in the council membership so as to create a public opinion favorable to the interests of child welfare; to encourage child welfare projects in the various local units; and to assist in the formation of new PTAs/PTSAs according to the plan of the Florida PTA.

Section 2. The Objects of this council are promoted, in cooperation with the Florida PTA and the National PTA, through an educational program directed toward parents, teachers, and the general public; are developed through conferences, committees, projects and programs; and are governed and qualified by the basic policies set forth in Article IV.

Section 3. The council is organized exclusively for the charitable, scientific, literary or educational purposes within the meaning of section 501 (c) (3) of the Internal Revenue Code or corresponding Section of any future Federal tax code (hereinafter "Internal Revenue Code").

ARTICLE I: NAME

The name of this organization is the Escambia County Council of Parent-Teacher Associations and Parent Teacher Student Associations, Region 1 of the Florida Congress of Parents and Teachers (Florida PTA), a branch of the National Congress of Parents and Teachers (National PTA). (Whenever the words Parent Teacher Association or the initials PTA/PTSA appear in the bylaws or policies, or are used by the County Council, they shall be deemed to include all groups, which are members of this council, regardless of name).

#ARTICLE II: ARTICLES OF ORGANIZATION

The articles of organization of a constituent organization include (a) the bylaws of such organization and (b) the certificate of incorporation or articles of incorporation of such organization (in cases in which the organization is a corporation) or the articles of association by whatever name (in cases in which the organization exists as an unincorporated association).

#ARTICLE III: PURPOSES

Section 1. The purposes of this County Council of Parent Teacher Associations and Parent-Teacher-Student Associations are:

- a. To promote the Objects of the National Congress of Parents and Teachers, which are:
- To promote the welfare of children and youth in home, school, community and place of worship.

#ARTICLE IV: BASIC POLICIES

The following are basic policies of this council:

- a. The council shall be noncommercial, nonsectarian, and nonpartisan.
- b. The name of the council or the names of any members in their official capacities shall not be used to endorse or promote a commercial concern or in connection with any partisan interest or for any purpose not appropriately related to promotion of the Objects of the organization.

Section 2.

- a. Only members of a local PTA/PTSA whose national, state and council dues are current shall be eligible to hold office or serve on a council committee.
- b. Elected officers shall be eligible to serve no more than two consecutive one-year terms in the same office until the expiration of at least one term. Officers filling not more than one-half of the term shall be eligible for election to another term.

Section 3. Only delegates from local PTAs/PTSAs whose dues have been received by the council at least thirty (30) days prior to the election meeting may vote in the annual election of officers.

Section 4. Nominating Committee:

- a. There shall be a nominating committee composed of FIVE members (at least three and always an uneven number) who shall be elected by the council membership at a regular meeting at least two months prior to the election of officers. The president shall appoint a chair pro tem who shall call the first meeting. The committee shall elect its own chair.
- b. No member shall serve two consecutive years on the nominating committee and no two shall be from the same local PTA/PTSA.
- c. The nominating committee shall submit by mail (or email) the slate of officers to the members of the council executive board and to local units at least one month prior to the election meeting. Nominations may be made from the floor. Only those who have consented to serve shall be eligible for nomination, either by the committee or from the floor.

#Section 5. Any person holding an elected or appointed position in this council shall serve for the designated term or until his successor is elected or appointed.

ARTICLE VII: DUTIES OF OFFICERS

In the execution of their duties as set forth in these bylaws, elected officers shall be guided by the parliamentary authority and any rules adopted by either the Executive Board or the General Assembly.

Section 1. The president shall:

- a. preside at all meetings of the council, the executive board, and the executive committee;
- b. sign orders on the treasury of the council with the treasurer or, in the absence or inability of the treasurer, a designated vice president;
- c. be a member ex-officio of all committees except the nominating committee;
- d. appoint members of special committees, unless otherwise ordered by the executive board or the general assembly;
- e. appoint a parliamentarian;
- f. represent the council personally or by appointing an alternate on all committees of the Escambia County Public School system and other organizations deemed appropriate by the executive board;
- g. serve on the Florida PTA board of directors;
- h. perform such other duties as may be assigned by the executive board or the general membership.

Section 2. A vice president shall sign orders on the treasury of the council with either the treasurer or the president in the absence or inability of either officer.

The vice president(s) shall:

- a. serve as aide(s) to the president and in the absence or inability of the president to serve shall, in their designated order, perform the duties of the office;
- b. perform such duties as may be designated by the president, the executive board or the general membership.

Section 3. The recording secretary shall.

- a. record the minutes of all meetings of the council, the executive board and the executive committee;
- b. present recommendations and information from the executive board at general meetings of the council;
- c. be custodian of all records of the council except those delegated to others;
- d. conduct such correspondence as delegated by the president;
- e. send all notices of meetings;

- e. Report at general meetings of the council;
- f. Approve the appointment of an auditor or auditing committee;
- g. Require and authorize payment for fidelity bond for treasurer to such policy coverage as is determined necessary;
- h. Be allowed to create additional special or standing committees as needed;
- i. Act in emergencies between meetings of the council.

Section 4. Regular meetings of the executive board shall be held Monthly. Special meetings for specific purposes given in the call may be called by the president or by one-third of the members of the executive board at least two (2) (number) days' notice having been given.

Section 5. A majority of the members of the board shall constitute a quorum.

ARTICLE XI: EXECUTIVE COMMITTEE

Section 1. The executive committee shall consist of the elected officers as listed in Article VI, Section 1 a, and the parliamentarian.

Section 2. The duty of the executive committee shall be to transact business in the interval between executive board meetings.

Section 3. A majority of the executive committee shall constitute a quorum.

Section 4. Meetings of the executive committee shall be held as needed.

ARTICLE XII: STANDING COMMITTEES

Section 1. The term of office shall be for one year. The chair may serve in the same capacity for more than one term, or until their successor is elected or appointed.

Section 2. The chairs shall be members of local PTAs/PTSAs, whose State/National and Council dues are current.

Section 3. The chairs shall present plans of work to the executive board for approval at the August/September (month) meeting. No committee work shall be undertaken without such approval.

Section 4. All retiring chairs shall, by June/July, deliver to the president all materials pertaining to their committee.

Section 5. All committees, except the nominating committee, shall notify the president of meetings and shall send copies of official business to the president, and copies of official correspondence to the secretary.

#ARTICLE XIII: RELATIONSHIP WITH NATIONAL PTA AND FLORIDA PTA

Section 1. This council is a constituent organization of the National PTA. It is organized and chartered under the authority of the Florida PTA, which is enabled to do so under the bylaws of the National PTA.

Section 2. The bylaws of this council are subject to approval of the Florida PTA, and may not conflict with the bylaws of the National PTA and the bylaws of the Florida PTA. Any provision of the bylaws of the council that conflicts with the bylaws of the National PTA or the bylaws of the Florida PTA shall be null and void.

Section 3. The council shall keep such permanent books of account and records as shall be sufficient to establish the items of gross income, receipts, and disbursements of the council, including, specifically, the number of its member PTAs and the dues collected from them. Such books of account and records shall at all reasonable times be open to inspection by an authorized representative of the Florida PTA or, where directed by the committee on state and national relationships, by a duly authorized representative of the National PTA.

Section 4. The status of this council shall be subject to termination and its charter as a council shall be subject to withdrawal, in the manner and under the circumstances provided in the bylaws of the Florida PTA.

Section 5. This council is obligated, upon withdrawal of its charter by the Florida PTA to:

- a. Yield up and surrender all of its books and records, all of its assets and property to the Florida PTA or to such agency as may be designated by the Florida PTA or to another council organized under the authority of the Florida PTA;
- b. Cease and desist from the further use of any name that implies or connotes association with the National PTA or the Florida PTA to status as a constituent organization of the National PTA;